

**Proposed Schedule for Visit:  
March 06, 2011 – March 09, 2011**

(Prepared September 10, 2010)

**Day before the Visit:** Monday, March 06, 2011

TIME	EVENT	LOCATION
12 NOON	Visiting Committee may meet for Sunday brunch	(Forthcoming)
1:00 PM	Meeting of VC members to begin group discussion on perceptions of self-study—planning of questions and group processes	(Forthcoming)
2:00 - 3:00 PM	Meeting with the Superintendent, chief administrator, self-study coordinator, and members of the leadership team to clarify issues in the self-study and explain the visit; the VC and school	Tiyán campus
3:00 - 4:00PM	School leaders conduct a brief school tour for Visiting Committee	Tiyán campus
4:00 - 6:00PM	<b>Fiesta Dinner</b> (prepared by departments) VC meeting to debrief, receive instructions from the chair, organize the work of the committee, and examine supplementary materials	Tiyán campus

**DAY 1:****Monday, March 07, 2011** (Green Day – Periods 1, 3, and 5)

<b>TIME</b>	<b>EVENT</b>	<b>LOCATION</b>
6:30 – 7:30 AM	Continental Breakfast (prepared by King’s restaurant) VC meeting with counselors, staff, and administration (Leadership team will supervise the campus)	I-Building (I-108) Principal’s Office
7:30 - 9:20 AM	<b>1<sup>st</sup> BLOCK</b> VC meeting with principal, accreditation coordinators -Student passes will be available for visiting team’s discretion (student pull-out)	I-Building (I-108) Principal’s Office
9:20 - 10:40 AM	<b>2<sup>nd</sup> BLOCK</b> Gathering of Evidence: class/program observations, interviews, examination of student work	I-Building (I-112) Accreditation Room
10:40-10:55 AM	Brief meeting of VC	I-Building (I-112) Accreditation Room
10:55-11:45 AM	LUNCH (prepared by GCC students) VC meeting with student committee -Student Government “We Are You” (W.A.Y.)	Cafeteria Room # H103B
11:45 - 1:20 PM	<b>3<sup>rd</sup> BLOCK</b> Gathering of Evidence: class visits, etc.	
1:20 - 1:45 PM	Dismissal	
1:45 - 3:45 PM	Meeting with Focus Groups for 2 hours (after school): A. Organization for Student Learning B. Curriculum, Instruction, and Assessment	Room # E103 Room # E104
3:45 - 7:00 PM	VC debrief/discussion and writing individually or in pairs	I-Building (I-112) Accreditation Room
7:00 - 8:00 PM	Dinner/Discussion of Findings (VC alone—may order food and keep working at school)	(Forthcoming)
8:00 PM	Discussion of findings continued and individual/paired work on written summaries	I-Building (I-112) Accreditation Room

**DAY 2:****Tuesday, March 08, 2011** (Gold Day – Periods 2, 4, and 6)

<b>TIME</b>	<b>EVENT</b>	<b>LOCATION</b>
6:30 – 7:00 AM	Student greetings, informal contact with student and staff	Courtyard
7:00 – 7:30 AM	Continental Breakfast (prepared by departments)  Brief meeting with principal, accreditation coordinators, and VC (possibly other VC)	I-Building (I-112) Principal's Office
7:30 - 9:20 AM	<b>1<sup>st</sup> BLOCK</b> VC meeting with certified support staff -Teachers with 1 <sup>st</sup> period prep	I-Building Teacher's Lounge
9:20-10:40 AM	<b>2<sup>nd</sup> BLOCK</b> Gathering of Evidence: class/program observations, interviews examination of student work	
10:40-10:55 AM	Brief meeting of VC	I-Building Teacher's Lounge
10:55-11:45 AM	LUNCH (prepared by King's restaurant) Informal contact with student and staff	Cafeteria
11:45 - 1:20 PM	<b>3<sup>rd</sup> BLOCK</b> Meeting with Leadership Team (6 <sup>th</sup> period prep)	I-Building (I-112) Principal's Office
1:20 - 1:45 PM	Dismissal	
1:45 - 3:45 PM	Meeting with Focus Groups for 2 hours (after school): C. Support for Student Personal and Academic Growth D. Resource Management and Development	Room # E103  Room # E104
3:45 - 7:00 PM	VC debrief/discussion and writing individually or in pairs; identification of schoolwide strengths and critical areas for follow-up	I-Building (I-112) Accreditation Room
7:00-8:00 PM	Dinner (VC alone) and work on draft report	
8:00 PM	Discussion of findings continued and individual/paired work on written summaries	

**DAY 3:****Wednesday, March 09, 2011**

(Green Day – Periods 1, 3, and 5)

<b>TIME</b>	<b>EVENT</b>	<b>LOCATION</b>
6:30 - 7:00 AM	Student greetings, informal contact with student and staff	Courtyard
7:00 – 7:35 AM	Continental Breakfast (prepared by departments) Brief meeting with principal, Accreditation coordinators, and VC (possibly other VC)	I-Building (I-108) Principal's Office
7:35 - 10:55 AM	<b>1<sup>st</sup> and 2<sup>nd</sup> BLOCK</b> Completion of draft report, contacting school staff as needed	I-Building (I-112) Accreditation Room
10:55-11:45 AM	LUNCH (prepared by departments)	I-Building (I-108) Principal's Office / Teacher's Lounge
11:45-1:20 PM	<b>3<sup>rd</sup> BLOCK</b> Closure on issues raised in the earlier session discussing the draft VC Report; The VC may revise the report as a result of the meeting; VC members complete the final draft of the VC Report  Completion of the Recommendation for a Term of Accreditation and the "Documentation/Justification Statement"  Finalization of expense forms, evaluations, PowerPoint exit presentation for closing session	Accreditation Room
1:20-1:45 PM	Dismissal	
1:45-3:45 PM	Oral report to staff/stakeholders using PowerPoint presentation; the chief administrator is encouraged to invite representatives of students, classified staff, and community to attend  Final draft of report left with principal; departure of VC	(Forthcoming) Room E103 and Room E104

## **JFKHS Regular Bell Schedule**

7:05 AM	FIRST BELL
7:15 AM	WARNING BELL
7:15 - 7:25 AM	HOMEROOM
7:25 - 7:35 AM	PASSING TIME
7:35 - 9:10 AM	1 <sup>ST</sup> BLOCK (1 <sup>ST</sup> /2 <sup>ND</sup> Period)
9:10 - 9:15 AM	BREAK
9:15 - 9:20 AM	PASSING TIME
9:20 - 10:55 AM	2 <sup>ND</sup> BLOCK (3 <sup>RD</sup> /4 <sup>TH</sup> Period)
10:55 - 11:40 AM	LUNCH
11:40 - 11:45 AM	PASSING TIME
11:45 - 1:20 PM	3 <sup>RD</sup> BLOCK (5 <sup>th</sup> /6 <sup>th</sup> Period)
1:20 PM	DISMISSAL
1:30 PM	RELEASE FROM SCHOOL

